

# Warehouse

**Company:**

**Department:**

Operation \_\_\_\_\_

Crew/Shift \_\_\_\_\_

Inspector \_\_\_\_\_

Date \_\_\_\_\_

## Receiving area:

- Loading dock catch pans in place for receipt of container shipments
- Rail truck unloading valve catch pans in place before openings
- Samples collected in approved containers
- Container trucks cleaned after unloading
- Hopper car/truck valve covers in place before moving
  - Full walk around conducted
  - Transfer lines flushed and clean
- Dock area swept clean
- Car/Truck unloading area clean
- Raw Material Storage area clean
- Aisles in clean condition
- No leaking boxes
- No leaking bags
- Waste collection containers emptied
- Boxes cleaned and flattened
- Bags fully emptied prior to disposal
- Broken pallets repaired or replaced

**Inspected by:** \_\_\_\_\_

**Inspection Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_